

University of California at Berkeley Interfraternity Council Constitution

Amended: November 14th, 2012

Preamble

We, the fraternities of the University of California at Berkeley, in desiring to promote and perpetuate the best interests of the students, the fraternity system, the University, and the Berkeley community, do hereby establish this constitution.

Article I Name

Section 1. The name of this organization shall be "The Interfraternity Council of the University of California, Berkeley" and may otherwise be referred to as the "Interfraternity Council" or "IFC."

Article II Purpose

Section 1. It shall be the purpose of the IFC to assist and strengthen, individually and collectively, the member chapters. To promote the pursuit and attainment of goals including scholarship, leadership, athletics, citizenship, brotherhood, and sustainability. Finally, to promote membership through recruitment, and to promote harmony, cooperation and understanding among the membership.

Section 2. It shall also be the purpose of the IFC to facilitate the cooperation of the member fraternities with the University, and to promote compliance with its regulations. Furthermore, to ensure cooperation with the general community of the city of Berkeley, and compliance with the statutes and regulations governing the community.

Article III Colony Status

Section 1. In recognition of the fact that new chapters will seek IFC membership, the IFC requires any such chapter to submit petition for colony status, which will last a minimum of one year. Requirements for acquiring and maintaining colony status are:

- A. The application must be submitted to the IFC Executive Committee through the office of Student Activities;
- B. A copy of applicant's (inter)national constitution and by-laws must be submitted to the IFC Executive Committee and must be free from discriminatory clauses;
- C. A statement that the applicant's charter has been reinstated must be submitted to the IFC Executive Committee and must be free from discriminatory clauses;
- D. A detailed report from applicant's (inter)national must be presented showing the applicant's financial stability and procedures for financial accountability;
- E. A written guarantee of support drawn up by the IFC Executive Committee must be sent to applicant's national chapter stating that applicant's national will continue to support applicant's chapter beyond recolonizing efforts;
- F. In the case of re-colonization, a statement from applicant's alumni board concerning continued strong alumni relationships and support must be presented;
- G. Plans must be made to ensure that the physical facilities of the chapter house are effectively managed and to ensure proper adherence to the regulations and laws pertaining to health, safety, and fire protection;

H. Plans must be made for developing programs that will assist the members in realizing their potentials as students and which will meet the needs and interests of the members. These programs shall include leadership, new member education, recruitment, and scholarship training;

I. Plans must be made for house rules which are agreeable to the members and which will be available in writing to the members;

J. Plans must be made for developing a judicial process, with a right of appeal, to ensure fairness in the application of house rules;

K. In the event that more than one house seeks sponsorship at a given time, a waiting list will be formed in the order of requirement fulfillment.

Article IV Membership

Section 1. Membership in the IFC shall be extended to those colonies that receive a 2/3 vote, as outlined in Article IV, Section 2, after having completed the requirements for membership as outlined in Article III, Section 1.

Section 2. Any colony wishing membership shall petition to the IFC for consideration. After having completed the requirements for membership, the colony will be voted on at the final IFC meeting of the semester in which the requirements have been completed. With a quorum established, the colony must receive a 2/3 vote of the fraternities present.

Section 3. Once membership has been granted, it must be maintained by the completion and filing of university sponsorship forms in accordance with University policies. Chapters not submitting by the University's deadline shall be subject to a fine. Chapters not submitting these forms by the end of the third week following that deadline shall have their sponsorship for that semester suspended. Sponsorship shall be reinstated when the chapter submits forms and pays all dues and fines. A chapter whose sponsorship is suspended in two consecutive semesters shall be expelled from the IFC, and must reapply for membership.

Section 4. Any fraternity that is not a member of the IFC shall not be entitled to any IFC sponsored activities.

Article V Basic Standards

Section 1. Leadership

A. Leadership Education:

Once a year, all chapters seeking recognition by the Interfraternity Council must send representation to the University Sponsored Presidents Orientation as well as have enrollment in either the Greek Leadership class, or the official Team Cal conference, or any other comparable Greek leadership conference.

B. Participation:

After a chapter has accumulated three absences at IFC meetings the recognition of the chapter will be questioned. A second consecutive semester with more than three absences will result in the revocation of the chapter's Interfraternity Council recognition.

C. Membership:

All chapters must maintain more than 50% of the all-men's average chapter size and any chapter unable to abide by these membership guidelines for two consecutive semesters will have their affiliation to the Interfraternity Council questioned.

D. By the closing of the school year, all chapters in poor standing due to finances will be placed on Probation by the Interfraternity Council. At the closure of the fall semester any chapter who has been placed on Probation due to finances will have their recognition to the Interfraternity Council questioned.

Section 2. Friendship

A. Integrity:

1. Any chapter affiliated with the Interfraternity Council who is found guilty of violating the campus Code of Student Conduct with two offenses in the Office of Student Judicial Affairs for one semester or three offenses in one calendar year will have their chapters recognition to the Interfraternity Council questioned.

~~2. Any chapter affiliated with the Interfraternity Council who is found guilty of a violation of the same offense, three consecutive semesters or a total of three times in that given time period by the Interfraternity Council Judicial Committee will have its Interfraternity Council recognition revoked.~~

B. Local, State and National Obligations:

All chapters must keep their property (physical chapter house) up to all codes that apply and all chapters who fail to take the necessary steps to comply with city ordinances or have been reported to the University as a direct violation of health and human safety for more than two consecutive semesters will be subject to having their affiliation revoked.

Section 3. Scholarship

A. Academics:

1. All chapters seeking sponsorship to the Interfraternity Council must maintain the minimum chapter average semester GPA of 2.5

2. Any chapter unable to maintain a 2.5 average semester GPA for two consecutive semesters will have their affiliation to the Interfraternity Council questioned.

3. Any chapter unable to maintain a 2.5 average semester GPA for three consecutive semesters will have their affiliation to the Interfraternity Council revoked

3. All chapters below the Universities all men's average must submit a program that articulates that chapter's strategy and support mechanisms for bringing themselves above the acceptable GPA level. This report is to be submitted by the end of the 5th week of instruction of the following semester.

Section 4. Service:

A. Chapter Philanthropy/Service:

All chapters must record and submit their philanthropic/service participation from the semester and submit it to the Interfraternity Council's Philanthropy chair before the chapter can apply for recognition to the Interfraternity Council at the beginning of each semester.

B. Greek Wide Philanthropy:

It is expected that all chapters must participate in a Greek wide philanthropy/service activity put on by IFC, PHC, or NPHC, or their member chapters, to be recorded by the Interfraternity Council. Those chapters who fail to abide by the above stated service policy for two consecutive semesters will have their recognition revoked.

Section 5. Enforcement:

A. Accountability:

Monitoring the progress of each chapter in completing the requirements of the Basic Standards shall be the responsibility of the IFC officers and committee chairmen under whose purview those requirements would reasonably fall. The IFC Secretary and J-Comm Secretary will be responsible for tabulating and tracking all information gathered relating to the Basic Standards.

B. Adjudication:

By the final day of instruction of each semester said officers and chairmen will be responsible for reporting to the IFC J-Comm on the individual status of each chapter. The IFC J-Comm will then be responsible for adjudicating Basic Standards cases for each house and imposing penalties where required by this document.

C. Questioning Affiliation:

When an organization's affiliation comes into question per the rules outlined in this document their case will be heard by the President's council at which they will be allowed to explain their actions before the council takes a vote on whether their affiliation should be revoked or reaffirmed. Revocation requires a 2/3 majority vote of an established quorum.

Section 6, Code of Conduct

A. Code of Conduct:

Chapter members are expected to conduct themselves as gentlemen at all times. Actions committed by members specifically towards members of different chapters and/or their property will not be tolerated. Such actions include, but are not limited to:

1. Vandalism of personal or chapter property (including "pranks");
2. Theft of personal or chapter property;
3. Damage to personal or chapter property;
4. Physical or verbal harassment;
5. Fighting;
6. Any statement, verbal, written, or otherwise that is slanderous in nature, made with the express purpose of damaging another individual or chapter;
7. Conduct unbecoming of a member of a values based Greek community and of a gentleman (use of drugs without prescription, public displays of inappropriate behavior and etc., as to be determined by the judgement of the Interfraternity Council Executive Board, Standards Board and based on the laws of the City of Berkeley, the University of California, Berkeley, the State of California and the United States).

B. Hazing:

No chapter shall conduct hazing activities. Hazing activities are defined as:

"Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue; physical and psychological shocks; quest, treasure hunts, scavenger hunts, road trips, or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good tastes; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and any other activities which are not consistent with fraternal law, ritual or policy, or the regulations and policies of the educational institution."

C. Alcohol and Illegal Substances

This Council prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by any undergraduate fraternity active at any event, both on and off campus, which is sponsored by or held at a member fraternity. This includes events such as parties, community service and philanthropy.

Alcoholic beverages may not be purchased through the chapter treasury. This shall include the pooling of funds by members and the reimbursement of members for alcoholic purchases.

Physical abuse including but not limited to rape, sexual assault, sex offenses, and other physical assault; threats of violence; or other conduct that threatens the health or safety of any person is strictly prohibited.

Unlawful manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of controlled substances, identified in federal and state law or regulations is prohibited and will be enforced.

The presence or use of alcohol or illegal substances at council-sponsored events, community service events and philanthropy events are strictly prohibited.

It is illegal for a person to drive with a blood alcohol concentration level of 0.08% or higher. No one under the age of 21 may drive with any amount of alcohol in their system. Driving under the influence is prohibited and will be punishable by CalGreeks Standards, the University of California, Berkeley, the City of Berkeley, the State of California and United States law.

Section 7, Promotion of Life Safety

A: Fire drills are to be conducted at least once every semester and must be designed, approved, and documented by the local fire authorities. At least 80% of members who reside at the organization must be present. Records must be kept of these drills. At a minimum, these records must include:

- Identity of the person conducting the drill
- Date and time of the drill
- Notification method used
- Members on duty and participating
- Number of occupants evacuated
- Special conditions simulated
- Problems encountered
- Time required to accomplish complete evacuation

B: Alcohol Education, or another approved life safety, Presentations are to be conducted once every semester. At least 80% of members who reside at the organization must be present. Records of the presentation must be kept and they are to include, at a minimum:

- Identity of the person conducting the presentation
- Date and time of the presentation
- Number of members in attendance

University of California at Berkeley Interfraternity Council Bylaws

Article I Powers

Section 1. The IFC will be organized into three separate branches. These branches are the legislative, executive and judicial bodies.

Section 2. By virtue of its being the representative body of the fraternity system, all decisions and actions of any branch of the IFC shall be binding upon the member chapters. Failure to comply with the IFC may result in a review of the chapter's membership.

Section 3. The IFC Executive and Judicial Committees, as committees and as individual members of those committees, shall be entitled to all powers necessary and proper to fulfilling the obligations placed on them by the University, this Constitution, the Greek Social Code, and any other enactments of the IFC President's Council.

Article II The Legislative Branch

Section 1. Membership

- A. The legislative branch of the IFC shall be known as the "IFC President's Council."
- B. The IFC President's Council shall be composed of the IFC Executive Committee and the president, or IFC delegate of each member chapter.
- C. The Chairman of the IFC President's Council shall be the IFC President.

Section 2. Powers

- A. The IFC President's Council will have the power to propose, discuss, and enact policy for the pursuit of the goals stated in Article II.
- B. The IFC President's Council, in conjunction with the IFC Judicial Committee, shall have the power to impose sanctions for any violations thereof.
- C. The IFC President's Council shall have the power to amend the IFC Constitution by a 2/3 vote of the member chapters with an established quorum.
- D. The IFC President's Council shall have the power to elect the five (5) officers and four (4) chairmen that compose the voting membership of the IFC Executive Committee.

Section 3. Meetings

- A. The IFC President's Council shall convene no less than seven (7) times during each academic semester.
- B. These meetings shall be attended by the IFC Executive Committee, and the president, the IFC delegate, or any other initiated member of each member chapter. If any of the above cannot attend a meeting, he shall contact the IFC VP of Internal Affairs and inform the said secretary of the conflict.
- C. The IFC Executive Committee members and Judicial Committee members, cannot represent their chapters on the IFC President's Council.
- D. No President's Council meetings shall be scheduled during Recruitment Week.

Section 4. Voting

- A. No proposal or resolution may be voted on unless a quorum of all member chapters, 50% plus 1, is established. Representation consists of any initiated member of a chapter, excluding IFC Officers.
- B. All voting shall be done in person by the chapter President, the IFC delegate, or any other initiated member, excluding IFC Executive Committee or Judicial Committee members.
- C. No member chapter with outstanding IFC dues shall be allowed a vote nor be counted toward establishing quorum.
- D. Each chapter shall be entitled to one and only one vote.

E. No IFC Executive Committee or Judicial Committee members shall be entitled to a vote, except in the case of a tie where the IFC President shall be entitled to cast the deciding vote.

Article III The Judicial Branch

Section 1. Statement of Purpose

The IFC Judicial Committee (J-Comm), also known as the IFC Standards Board, provides a forum to adjudicate and resolve disputes and conflicts concerning IFC member fraternities. The Judicial Committee is not a court of law, nor will it concern itself with legal matters. It is the responsibility of the Committee to deal with disputes and arrive at equitable solutions that will best serve the interests of the entire University community. The Judicial Committee will hear cases involving fraternity conduct which violate the University Sponsorship Agreement and/or the Greek Social Code, including party rules and regulations. Further, it shall be the responsibility of the Judicial Committee to evaluate each individual chapter in relation to the Interfraternity Council Basic Standards and adjudicate accordingly. As well, all decisions that involve the revocation of IFC chapter recognition as a result of the Interfraternity Council Basic Standards will be subject to the final decision of the Judicial Committee. By way of Judicial Committee action, the University recognizes the importance of self-governance in the Greek area, and has demonstrated support for the Judicial Committee efforts.

Section 2. General Provisions

A. Membership

A. The IFC Judicial Committee shall consist of 11 voting members.

B. Qualifications

J-Comm members must be initiated members of an IFC chapter of sophomore, junior, or senior status, in good academic standing with the University, and able to serve a full calendar year term that is to begin January of the Spring term.

C. Selection of Members

1) New Judicial Committee Members shall be nominated by the Judicial Committee during the first J-Comm meeting in November of each year. The nominations are subject to confirmation by a simple majority vote of a quorum of the IFC President's Council. The presidents must receive the applications of nominees one week prior to the meeting at which they will vote to confirm them. The IFC Secretary shall have the responsibility of distributing copies of the applications to the presidents.

2) The Judicial Committee may only consider individuals for membership who have completed the application for membership on the Judicial Committee.

3) Applications for membership on J-Comm will be created by the J-Comm Secretary, be publicized by the IFC Executive and Judicial Committees and be made available in the Office of Student Life no later than 3 weeks before the J-Comm nomination meeting.

4) In November the Judicial Committee Chair, Secretary, and one randomly selected voting member shall nominate six (6) regular members for the next calendar year, to serve from January 1, 2008 to December 31, 2008 In April the Judicial Committee Chair, Secretary, and one randomly selected voting member shall nominate five (5) members for the next academic year to serve from the start of the academic year to the start of the next academic year.

5) Each of the members of J-Comm, including alternates, must be from different IFC chapters.

6) Transitioning of the newly selected Judicial Committee shall take place as soon as possible following the confirmation of a new Judicial Committee. The previous Judicial Committee Chair and Secretary shall have the responsibility of transitioning the new Judicial Committee members.

D. Term

Six (6) Judicial Committee members shall serve for a term of one (1) calendar year, beginning in January and ending in December. Five (5) Judicial Committee members shall serve a term of one (1) academic year, beginning at the start of the academic year and ending at the start of the next academic year. The members serving in a calendar year term shall perform their roles during any breaks that occur between the end of the calendar year term in which they have served and the beginning of the next calendar year term.

E. Impeachment

If a Judicial Committee member performs inadequately to the expectations of the Judicial Committee or the IFC, the member will be asked to resign by the IFC President. A 2/3 vote of an established quorum of the Judicial Committee or ¾ vote of an established quorum of the IFC President's Council is required for an impeachment decision. An impeached member will automatically be replaced by the first alternate and the second alternate will become the first alternate, as with any vacancies that may occur on the J-Comm.

F. Meetings

- 1) The Committee will meet at a minimum of twice a month, while school is in regular session, at an established time and place to be decided at the beginning of each semester unless otherwise determined by the Committee.
- 2) At the first Judicial Committee meeting of each semester, the Members shall elect, from among themselves, one Member to serve as Judicial Committee Secretary and another to serve as Chair. The term shall be one semester for each position.
- 3) Attendance at meetings is mandatory. Any Committee member missing two consecutive meetings, or four meetings in one semester, will be subject to impeachment. In the event a member cannot attend a meeting, the J-Comm Secretary is to be notified in advance.
- 4) The meetings will be conducted and moderated by the Chair. Hearings shall be open to the general public or student body unless a private hearing is requested by the accused chapter(s).
- 5) Deliberations shall be held in private and may not be witnessed by anyone other than Judicial Committee Members.
- 6) The J-Comm shall have the power and responsibility to create its own rules of procedure and its own policies except where they conflict with this Constitution, University policy, the Greek Social Code and all enactments of the IFC President's Council.

G. Minutes and Communication

Minutes will be kept of all meetings and hearings. A copy of the minutes from each meeting will be e-mailed to all IFC Chapter Presidents, all IFC Ex-Comm members, appropriate university personnel and all J-Comm members within five working days of each meeting.

Particular attention shall be paid to forwarding Judicial Committee working documents to the Office of Student Judicial Affairs for ongoing review. At the close of each case, the Judicial Committee Secretary shall be responsible for forwarding the following to the Director of Greek Life and the Director of Student Judicial Affairs:

- 1) A copy of the Judicial Committee Incident Report, and any supporting case materials.
- 2) A copy of the Request to Appear letter.
- 3) A copy of the Judicial Committee decision letter with sanctioning, where appropriate.

Section 3. Hearing Procedure

A. Initiation of a Complaint

A case may be initiated from any source including the Committee itself. The complaint may be initiated by an individual or a group. A complaint may be filed at 102 Sproul Hall (by letter, by phone, or in person) to an IFC Executive Committee member or to any Judicial Committee Member.

B. Interim Action for Cases

Complaints must be initiated within 10 working days of the violation to be considered.

The Judicial Committee Secretary will contact the President of each accused chapter by email and inform them of the complaint and the Judicial Committee hearing procedure. A letter will follow within 5 days to the boxes of the chapter accused, the IFC President and all J-Comm members in 102 Sproul, with a copy of the complaint which will:

- 1) Serve as a written notice of the contact previously made by the Judicial Committee Secretary
- 2) Serve as notification of the specific time, date, and location if chapters are required to appear before the Committee.
- 3) Serve as notification of any sanctions levied by the Committee.
- 4) Inform the accused chapter(s) of the specific charges filed and the justification/evidence.
- 5) Inform the accused chapter(s) of their right to representation from the ASUC Student Advocate's Office.
- 6) Include all legal documents concerning the allegation, including police reports

C. The hearing

1) Attendance at the hearing by the Chapter President or a designated Chapter representative involved in the case is mandatory. Regardless of their attendance, the case will be considered and a decision rendered.

2) The hearing will be conducted by the Judicial Committee Chair. If the Chair's chapter is involved, a temporary chair will be appointed by the Committee and will carry out the duties of the Chair. The Chair will excuse himself from all the proceedings. If a Committee Member's chapter is involved, that member will excuse himself from the proceedings (unless directly involved in the case and at the discretion of the Committee.) The Member is excused from the hearing and all deliberation following the hearing. After both sides have had the opportunity to be heard, the Committee will deliberate and render a decision following voting procedure.

D. Voting Procedure

1) A quorum will consist of seven (7) eligible voting members of the IFC Judicial Committee. All members of the Committee will have one vote. The voting may be conducted by secret ballot at the discretion of the Committee. A simple majority is needed to reach all decisions.

2) The J-Comm shall have discretion over the imposition of penalties on chapters that are found guilty of violating any of the documents chapters are required to abide by, except where a specific penalty is specified by those documents.

E. Post Hearing

1) It is the responsibility of the Judicial Committee Secretary to inform both parties of the Judicial Committee's

decision. The notification will include an immediate oral notification and a follow-up letter within five working days.

2) When chapters are late in submitting their fines, there will be an automatic additional fine of 15% added to the original fee. Furthermore, until the fine is paid, the chapter will remain on social probation. If the fine is more than a week late, the chapter may be called back into Judicial Committee hearing for further review. Additionally, if any letters, seminars, or other Judicial Committee sanctions have not been completed, the chapter will be placed on social probation until such sanctioning has been completed.

3) All fines paid as a result of J-Comm imposed penalties will be added to the IFC general account. All fines paid to J-Comm prior to the addition of this provision to the IFC Constitution shall be transferred to the IFC general account. These funds may be used at the discretion of a simple majority vote of a quorum of the IFC President's Council.

F. Appeals

Any Judicial Committee decision may be considered for appeal; however, the decision rendered by the Judicial Committee will be effective during the appeals process. There are two appeal processes which may be pursued. The appellant must begin using the first appeal process. If the appellant is unsatisfied with the result of the first appeal, they may then begin the second appeal process.

Procedure 1:

In the event new and relevant information arises, the Chapter(s) involved in the case may request an appeal hearing from the Judicial Committee. The reconsideration of a decision is at the discretion of the Judicial Committee. A written request for an appeal must be received in 102 Sproul Hall within five working days of the date the letter containing the decision from the Judicial Committee is sent.

Procedure 2:

If a chapter feels the Judicial Committee's decision is unjustified, there is an appeal process.

a. A written Request for an appeal must be received in 102 Sproul Hall within five working days of the date the letter containing the decision from the Judicial Committee is postmarked.

b. The appeal must clearly outline why it is believed the Judicial Committee's decision is unjust so the IFC President's Council can decide what issues are involved.

c. After the appeal is received by the Judicial Committee Secretary, it will be presented at the next IFC meeting.

d. The written request for an appeal will be handed out to the Chapter Presidents, along with the Judicial Committee's letter explaining their decision, at the IFC meeting.

e. Neither side will be allowed oral arguments during the process; the Chapter Presidents will be given an appropriate amount of time to read the comments by both parties.

f. The Judicial Committee Member who served as Chair during the decision being appealed will explain the appellate process to the Chapter Presidents before they vote.

- g. Request for an appeal must be approved by a majority vote of the Chapter Presidents present at the IFC meeting.
- h. If majorities of Chapter Presidents vote to accept the appeal, an Appellate Board will be randomly selected by the IFC Secretary.
- i. The Appellate Board will be comprised of one representative from five chapters in good standing, and the chapters will be chosen by lottery.
- j. The chapter involved in the appeal is disqualified from sitting on the Appellate Board.
- k. The Appellate Board will hear the case and render the final decision. The IFC President will chair the hearing. The hearing will follow Judicial Committee procedure.
- l. At the hearing, the Judicial Committee Member who served as Chair during the decision being appealed and the chapter in question will present their side to the Appellate Board.
- m. The Appellate Board will then vote by secret ballot to rule to whether or not the decision of the Judicial Committee is appropriate
- n. The Appellate Board will be responsible for notifying both parties of their decision.

Section 4. Interim Period Procedures

- 1) The following will be the policy for those periods when the Judicial Committee is not available due to vacation periods. These periods include Summer, Winter, and Spring Breaks.
- 2) Before Winter and Summer Breaks, all Chapter Presidents will receive a letter informing them which Judicial Committee members will be in the area and available for consultation over the break. During the summer, Judicial Committee members in the area will meet on a regular basis to prepare and forward cases for adjudication at the beginning of the next semester.

Section 5. Probation Defined

- A. Status Probation - When a chapter is on status probation, they are to consider themselves warned that any future complaints deemed valid by Judicial Committee will be grounds for being placed on social probation, and having the maximum penalties for the offense implemented.
- B. Site Probation - When a chapter is on site probation, they are to consider themselves on social probation for all events on their chapter premises (See social probation). They are, however, allowed to participate in events at other chapter houses and off campus. Violations of site probation will result in the automatic social probation.
- C. Social Probation- When a chapter is on social probation, they are not allowed to sponsor, attend, or in any other way participate in Greek social functions, on or off campus. These functions include, but are not limited to, exchanges, invitationals, theme parties, road trips, or BBQ's with other chapters. The chapter on probation is not allowed to sponsor 'formal' or 'date' parties.

D. A chapter on probation may sponsor alumni, parent, in-house(members only) functions, and philanthropic projects which meet with the approval of the Judicial Committee.

E. Social functions which a member of a chapter on probation may attend are 'date-only' events such as formals or date theme parties, where the member is invited as an individual and not because of their chapter affiliation.

F. Any chapter on probation is advised to clear any planned activity with the Judicial Committee prior to the event. Violation of the terms of social probation will be dealt with severely by the Judicial Committee, and may be grounds for recommending the revocation of recognition by the University and IFC.

Article IV The Executive Branch

Section 1. The executive branch of the IFC shall be known as the "IFC Executive Committee" and may otherwise be referred to as the "Ex-Comm."

Section 2. Membership

A. The voting membership of the Ex-Comm shall be composed of the following selected IFC officers and chairmen: IFC President, IFC Vice President for Recruitment, IFC Vice President for Risk Management, IFC Vice President of Internal Affairs, IFC Vice President of Sustainability, IFC Vice President of Event Programming, and the IFC Vice President of External Affairs.

B. There shall be six (6) permanent standing sub-committees of the IFC: recruitment, risk management, programming, publicity, scholarship and philanthropy. The Ex-Comm shall appoint all necessary chairmen whose selection is not already specified in this document.

C. The chairman of the Ex-Comm shall be the IFC President.

Section 3. Eligibility

A. All IFC officers and committee chairmen must be active members in good standing with a fraternity that is a member of the IFC.

B. IFC officers and committee chairmen may not concurrently serve as an executive member of their chapter while they hold their IFC position.

C. All IFC officers and committee chairmen must be registered students of, and in good standing with, the University of California at Berkeley.

D. All IFC officers and committee chairmen must meet with the above requirements throughout their term, and must not graduate before the end of their term.

E. No IFC officer or committee chairman may hold more than one (1) IFC position at any time.

Section 4. Term of Office

A. All IFC positions shall be for one academic year, beginning and ending with the first day of Spring semester.

B. The period beginning with the twelfth week of the Fall semester until the first week of the Spring semester shall be designated the "transition" period. During this time, the old officers will enlighten the new officers on current issues and problems within the IFC.

Section 5. Duties and Powers

- A. The Ex-Comm shall be responsible for implementing all decisions and actions of the IFC President's Council.
- B. The Ex-Comm shall be responsible for researching information needed for any proposal or resolution that is being considered by the IFC.
- C. The Ex-Comm shall be responsible for performing all executive and administrative functions that are required for the operation of the IFC including the imposition of administrative sanctions.
- D. Ex-Comm members individually shall have the responsibility and power to enforce provisions of all applicable rules that relate to their responsibilities.
- E. The IFC President and Vice-Presidents for Recruitment and Risk Management shall be responsible for attending the WRGLC, the entire membership of the Ex-Comm, shall be responsible for attending TEAM Cal.
- F. All members of Ex-Comm will be responsible for an end of term report to be given at the last meeting of November.

PRESIDENT

- A. The IFC President shall serve as the Chairman of the Executive Committee and of the IFC Presidents' Council.
- B. He shall serve as the sole representative of the fraternity system to any and all outside organizations and bodies.
- C. He shall be responsible for the performance of all IFC officers and all committee chairmen.
- D. He shall serve as an ex-officio officer of the Judicial Committee and all IFC committees, except Recruitment and Programming.
- E. He shall be responsible for the resolution of external matters concerning and/or involving the IFC.
- F. He shall generally be responsible for all implied duties and responsibilities not specifically delegated to individual officers or branches.
- G. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than one thousand dollars (\$1000) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

RISK MANAGEMENT

The Risk Management team of the IFC Executive Committee will enforce the social code, assist IFC Chapters in the management of their risks, communicate with the City of Berkeley and the University on risk management issues, convey risk management expectations to chapters, and will coordinate the activities of GAMMA, in conjunction with the other three Greek Governing Councils.

VICE PRESIDENT OF RISK MANAGEMENT

- A. The IFC Vice President of Risk Management shall succeed the President if he resigns or is incapable of fulfilling the duties of his office.
- B. He shall be responsible for enforcing the Greek Social Code.
- C. He shall meet bi-weekly with the President of GAMMA
- D. He shall be responsible for monitoring and updating the Greek Social Code.

- E. He shall serve as the primary liaison between the IFC, the city of Berkeley and the University on issues concerning Risk Management.
- F. He shall coordinate a training session of IFC GAMMA Representatives and IFC Social Chairs at the beginning of each semester.
- G. He shall assist and advise the Judicial Committee and aid in the enforcement of penalties imposed on chapters specifically.
- H. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

ASSISTANT RISK MANAGEMENT OFFICER

- A. The IFC Assistant Risk Management Officer will assist the Vice President for Risk Management in his general duties.
- B. He shall manage IFC Security Reimbursements.
- C. He shall maintain a detailed list of IFC-sponsored security companies which tracks performance and expectations while serving the Greek Community.
- D. If this position is vacant, the responsibilities will be assumed by the Vice President of Risk Management.

INTERNAL AFFAIRS

The Vice President of Internal Affairs is the Chief Financial and Administrative Officer of the IFC Executive Committee. He is responsible for maintaining the internal affairs of the IFC Executive Committee including keeping up with secretarial duties.

VICE PRESIDENT OF INTERNAL AFFAIRS

- A. The Vice President of Internal Affairs shall work to ensure the efficacy and accountability of the IFC Executive Committee.
- B. He shall be responsible for IFC monetary affairs, including the task of collecting all IFC dues and fines.
- C. He shall formulate and present to the Presidents' Council an annual budget that outlines the projected income and expenditures of the IFC.
- D. He shall be responsible for collecting and dispersing all IFC funds, and will ensure adherence to the approved budget.
- E. He shall be responsible for ensuring that sound financial management practices are observed in all IFC matters.
- F. He shall be responsible for maintaining all files pertaining to IFC affairs, including creating and maintaining lists of chapter presidents, social chairs, GAMMA representatives, and any other relevant chapter officer positions..
- G. He shall assist all IFC Executive Officers with their administrative duties.
- H. He shall record minutes of IFC Meetings and make sure they are added to the website in a timely fashion.

- I. He shall be responsible for arranging the time and place of all meetings of the Executive Committee and the IFC Presidents' Council, and shall be responsible for notifying the respective membership.
- J. He shall be responsible for all IFC correspondence of an internal nature.
- K. He shall be responsible for administering IFC elections.
- L. He shall, at the conclusion of his term, prepare a detailed financial statement listing all IFC monetary transactions through the general account. This statement shall be presented through the IFC Presidents' Council during the election meeting.
- M. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

RECRUITMENT

The IFC Vice President for Recruitment will be responsible for promoting the recruitment of the IFC. Including but not limited to marketing, running formal recruitment, assisting chapters that are struggling in numbers, and holding recruitment workshops.

VICE PRESIDENT OF RECRUITMENT

- A. The IFC Vice President for Recruitment shall also be the Chairman of the IFC Recruitment Committee, which is composed of the Recruitment Chairman of each member chapter.
- B. He shall be responsible for planning, organizing, and implementing any and all matters concerning Fall Recruitment, Spring Recruitment, and any other year long recruitment.
- C. He shall be responsible for all administrative and clerical matters concerning recruitment. These duties include but are not limited to the creation of a recruitment brochure and other literature, the creation of a recruitment budget to be approved by the IFC Vice President of Internal Affairs, the recommendation of recruitment fines to the Judicial Committee, the coordination of recruitment counselors, and general recruitment correspondence.
- D. He shall be responsible for formulating recruitment guidelines and presenting any such guidelines to the IFC Presidents' Council as well as disseminating these to the recruitment counselors.
- E. He shall be responsible for staying in Berkeley through the summer break to prepare for Fall recruitment. During this stay he will be responsible for a minimum of five hours of work a week toward Fall Recruitment in the form of meetings, office hours, tabling, or other recruitment activities.
- F. He shall also represent IFC at Calso Freshman and Junior Transfer orientations and promote IFC recruitment at those orientations.
- G. He shall also be in charge of IFC expansion in the form of adding new member chapters. He will work with the IFC President to assess how the addition of the new member chapter will affect the IFC community, and whether or not to admit them to IFC.
- H. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November. He shall also receive one thousand dollars (\$1000) as compensation for his expenses for staying in Berkeley over the Summer, payable at least one month before the end of the Spring semester.

- I. He shall be responsible for the retention of new members, with one specific aspect of those duties being to hold 1 new member education event per semester. The topics that can be discussed are endless but they can range from living out your values to public perception of our community and how we can work to positively impact that to promoting interfraternal bonds between new members.

EXTERNAL AFFAIRS

The External Affairs team will be responsible for monitoring IFC Chapter Performance and activities. The IFC External Affairs team will also be responsible for monitoring how the IFC and its member chapters interact with each other and with outside groups, including non-IFC Fraternities and Sororities, the city and campus of Berkeley, and the media. Additionally, the IFC External Affairs team will be responsible for promoting a positive image of the IFC and its member chapters; including but not limited to advertising the performance, achievements, and activities of the IFC and its member chapters. The External Affairs team will also be responsible monitoring the actions of external groups that affect the IFC, including the actions of the City of Berkeley and the University. The External Affairs team shall assist in advocating on behalf of the IFC about these issues. The External Affairs team will also be responsible for the external correspondence of the IFC.

VICE PRESIDENT OF EXTERNAL AFFAIRS

- A. The IFC External Vice President shall be responsible for monitoring individual chapter actions and performance.
- B. He shall be responsible for monitoring public relations between the member fraternities and the city and campus of Berkeley.
- C. He shall be responsible for promoting good Interfraternal relations and relations with outside communities.
- D. ~~He shall be responsible for the performance of the IFC External Affairs Team.~~
- E. He shall also be responsible monitoring the actions of external groups that affect the IFC, including the actions of the City of Berkeley and the University. He shall also assist in advocating on behalf of the IFC about these issues.
- F. He must advertise positive actions taken by the IFC or by the individual chapters.
- G. He shall be the primary liaison between the IFC and the media as well as other External Groups, and will prepare and make any relevant press releases to the media.
- H. He shall be responsible for all IFC correspondence of an external nature, except those correspondences on matters that involve Recruitment or Risk Management Committees.
- I. He shall be responsible for the Greek Newsletter and making sure that the CalGreeks website is up to date.
- J. He shall assist the IFC Event Programming Team by providing publicity coverage at all planned IFC sponsored events.
- K. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

ACADEMIC AFFAIRS OFFICER

- A. The IFC Academic Affairs Officer shall promote high levels of academic achievement among the various member chapters
- B. He shall facilitate programs that with the intent of fostering high levels of academic achievement.
- C. He shall encourage chapters to take advantage of workshops, seminars and guidance associated with academic achievement available to their members.
- D. He shall meet with individual chapters to encourage and promote high levels of academic achievement.
- E. He shall assist the IFC Executive Committee and IFC Executive Officers in promoting the academic success of all members as well as other tasks as delegated by the Vice President of External Affairs
- F. If this position is vacant, the responsibilities will be assumed by the Vice President of External Affairs

INFORMATION AND TECHNOLOGY OFFICER

- A. The Information and Technology Officer shall work with the VP of External Affairs to update the content of the CalGreeks website on a regular basis
- B. He will be responsible for finding ways to improve the usability and the information of the CalGreeks website.
- C. He shall be responsible for making sure that the CalGreeks website reflects the needs of the IFC and its member chapters.
- D. He shall be responsible for increasing traffic to the CalGreeks website.
- E. He shall assist the IFC Executive Committee and IFC Executive Officers in utilizing Information Technology as well as other tasks as delegated by the Vice President of External Affairs
- F. If this position is vacant, the responsibilities will be assumed by the Vice President of External Affairs.

EVENT PROGRAMMING

The Event Programming Team will be responsible for the planning, organizing, and implementation of IFC sponsored events that support the goals of the IFC. The Event Programming Team will also assist member chapters in making their own programming as effective as possible.

VICE PRESIDENT OF EVENT PROGRAMMING

- A. The Vice President of Event Programming shall be responsible for planning, organizing, and implementing all IFC sponsored events. This includes Greek Week and Welcome Week.
- B. He will be responsible for the performance of the IFC Event Programming Team.
- C. He shall work with the Philanthropy Officer in planning, organizing and implementing any all Greek philanthropic activity.
- D. He shall work with the previous IFC VP of Event Programming in order to execute spring welcome week activities.
- E. He shall, in conjunction with the IFC VP of Internal Affairs, formulate a budget for each event.
- F. He shall work with the VP of Risk Management and the VP of External Affairs to present an event's calendar to the member chapters to assist in avoiding conflicting activities.

- G. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

SERVICE OFFICER

- A. The IFC Service Officer shall organize system wide community service projects to be carried out by the IFC.
- B. He will facilitate monthly philanthropy roundtable meetings with the philanthropy chairs of all chapters from multiple councils that wish to participate.
- C. He shall encourage and promote philanthropy projects taken on by individual chapters.
- D. He shall be a liaison between philanthropic groups and the IFC.
- E. If this position is vacant, the responsibilities will be assumed by the Vice President of Event Programming.

SPECIAL EVENTS OFFICER

- A. He shall be responsible for working with the IFC VP of Event Programming to plan, organize, and implement Greek Week.
- B. He shall be responsible for working with the IFC VP of Event Programming to plan, organize, and implement Greek Welcome Week Activities.
- C. If this position is vacant, the responsibilities will be assumed by the Vice President of Event Programming.

SUSTAINABILITY

Vice President of Sustainability's task is to increase the environmental sustainability of each of the chapters within IFC, as well as its individual members. This task includes and is not limited to educating members of IFC of ideas and values of sustainability, providing relevant material resources to chapters to assist in making their chapters more sustainable, and providing expertise of how to implement sustainability measures.

VICE PRESIDENT OF SUSTAINABILITY

- A. The Vice President of Sustainability shall be responsible for enforcing that each IFC chapter has a respective sustainability chair. If a chapter does not have a sustainability chair, they will be subject to social probation until the vacancy is filled.
- B. He shall be responsible for meeting with each housed chapter's sustainability chair at the beginning of each semester of his tenure (first three weeks of semester), interview the chair about their house's sustainability status, and perform chapter walk-through with the chair to visually gauge the levels of sustainability within the house.
- C. He shall conduct the EcologiCal sustainability certification program at the end of each semester of his tenure in office at each participating chapter.
- D. He shall serve as the liaison between IFC chapter's sustainability chairs and the IFC executive board.

- E. He shall be responsible for holding IFC Sustainability meetings every two weeks. These meetings consist of only the IFC VP of Sustainability and the chapter sustainability chairs, and discuss IFC-specific sustainability issues, news, programs, and tangible sustainability practices.
- F. He shall meet with Greening the Greeks executives every week.
- G. He shall attend Greening the Greeks meetings, which occur every two weeks.
- H. He shall be responsible for organizing at least one sustainability-related event for the possible purposes of: dispersing sustainability-related resources (i.e. CFLs), educating members of IFC and the greater Greek system of the values of environmental sustainability, fundraising to benefit environmental organizations or sustainability initiatives, or providing volunteer work for bettering the environment.
- I. He shall receive a stipend, as compensation for his work and miscellaneous expenses of no more than five hundred dollars (\$500) payable at the end of his term with the amount to be determined by the IFC Presidents' Council at the last meeting in the month of November.

Section 6. Elections

- A. The annual election of officers shall take place during the twelfth week of the Fall semester of each academic year. The President's Council will elect the IFC President, Vice President for Risk Management, Vice President for Recruitment, the Treasurer, Secretary, Public Relations Chairman, Scholarship Chairman, Philanthropy Chairman, and Programming Chairman.
- B. Candidates must complete and turn in an election application to be made available online no more than 3 weeks and no less than 1 week before the election.
- C. The only exception to the above procedure shall arise if there is no or only one candidate for a particular office, in which case nominations will be called for from the floor.
- D. Nominees will not be accepted from member chapters with outstanding IFC dues.
- E. Voting will be by secret ballot.
- F. Election to office will be obtained by a candidate's receiving a simple majority, 50% plus one (1), of the vote of an established quorum. If a majority is not received, the candidate(s) with the fewest number of votes, unless only two candidates are running, shall be eliminated and another vote taken.
- G. Elections to fill an unexpected vacancy shall be held at the earliest possible opportunity. At the first IFC President's Council meeting after the vacancy has occurred, an announcement of the vacancy shall be made; nomination applications shall be received until a designated date that falls halfway between said meeting following the announcement of vacancy.

Section 7. Impeachment

- A. If it is deemed that an officer performs inadequately to the expectations of the Ex-Comm or of the IFC President's Council, he shall be asked by the IFC President to resign his position. If the IFC President is the officer in question, he shall be asked to resign by the Vice President for Risk Management or any IFC Chapter President.
- B. If the officer in question does not submit his resignation, a call for impeachment shall be asked for at the following meeting of the IFC President's Council. Arguments in favor of and against impeachment shall be heard.
- C. A 2/3 vote of an established quorum shall be required for impeachment.
- D. If it is deemed that an appointed committee chairman's performance is inadequate, the IFC President shall ask him to resign. If a resignation is not received, the Ex-Comm shall, by a 2/3 vote, have the power to remove him from office.

Section 8. Vacancies

- A. In the event that an IFC office is vacated, the IFC President shall appoint an interim officer until such time as an election can be held.
- B. In the event that the office of IFC President is vacated, the IFC Vice President for Risk Management will assume the presidency and the Assistant Risk Management Chairman will assume the office of IFC Vice President for Risk Management. If there is no Assistant Risk Management Chairman, the new IFC Vice President for Risk Management will be appointed by the old Vice President.
- C. In the event that a committee chair is vacated, the IFC President shall appoint a new chairman.

Section 9. Meetings

- A. The members of the Ex-Comm shall meet weekly to coordinate their respective programs and to discuss matters of concern to the IFC.
- B. The IFC President shall meet weekly with the Greek Advisor(s) to discuss matters of concern to the IFC.
- C. Ex-Comm meetings shall be attended by all voting members.
- D. Any member of the Ex-Comm who misses four (4) meetings in any one academic semester shall be asked to review his performance, and shall be asked to consider resignation.

Article V Finances

Section 1. Dues

- A. The IFC shall be funded by semester dues assessed to the member chapter on the basis of their total membership.
- B. These dues shall fall due 3 weeks after the due date for University Sponsorship Packets.
- C. The amount of assessment shall be set during the Spring academic semester and, upon approval of the IFC President's Council, shall be effective beginning with the following Fall academic semester. The amount of the assessment shall be not less than \$45 for each new member, and \$5 for each active member.
- D. Chapters submitting bounced or late checks in payment of dues will be assessed a fine equal to 10% of the total dues owed for each bounced or late check. Reimbursements will not be given to chapters for pledges or brothers lost following the date that chapter dues fall due.

Section 2. Fines

- A. Fines may be assessed for violation of IFC regulations, including but not limited to missed meetings, missed recruitment work shifts, inaccurate reporting of chapter membership on University Sponsorship Forms, and recruitment violations.
- B. These fines will be due within fifteen (15) days of their assessment or by the end of the academic semester, whichever period expires first.
- C. Any chapter which has outstanding fines at the end of an academic semester shall be assessed an additional fine of 50% of the outstanding fine. If their debt is still outstanding at the end of the first week of the next academic semester, the chapter shall have its membership in IFC suspended for that semester, or until the fine is paid.

Article VI Minimum Grade Point Average for New Members

Section 1. During their pledge semester, all new members in the member chapters must maintain a minimum grade point average of 2.0 on a scale of 4.0. Any new member who fails to meet this requirement shall not be recognized as a member of an IFC member chapter.

Section 2. The IFC shall contact the Alumni Advisor of each chapter that has new members under the minimum grade point average and ask him to help the new member attain a higher grade point average.

Article VII Rules of Order

The Interfraternity Council and all subsidiary committees and bodies shall be governed by Robert's Rules of Order Newly Revised except in matters provided for in the Constitution and By-Laws.

Article VIII Proposals and Amendments

Section 1. Proposals

A. Proposals may be introduced to the IFC Presidents' Council by the president of any IFC member chapter (or the representative he has chosen to attend in his place) at any time during a meeting of the IFC Presidents' Council. Proposals may be introduced to the IFC Presidents' Council in either written or verbal form.

B. Proposals are to be discussed and voted upon during the meeting at which they are introduced unless a delay is specifically requested and approved by a simple majority of the presidents (or their aforementioned representatives) comprising a quorum at the meeting.

C. A simple majority vote, 50% plus 1, of an established quorum will be required to enact the proposal.

D. The IFC President's Council shall have the power to make a proposal mandatory. Failure of a chapter to comply with a mandatory proposal will result in a \$50 fine payable according to Article V, Section 2, C.

Section 2. Amendments

A. Amendments may be introduced to the IFC Presidents' Council by the president of any IFC member chapter (or the representative he has chosen to attend in his place) at any time during a meeting of the IFC Presidents' Council. Amendments may be introduced to the IFC Presidents' Council in either written or verbal form.

B. Amendments are to be discussed and voted upon during the meeting at which they are introduced unless a delay is specifically requested and approved by a simple majority of the presidents (or their aforementioned representatives) comprising a quorum at the meeting.

C. A 2/3 vote will be required to approve any amendment.

D. A proposal on the floor may be amended by a 2/3 vote.

Article XIV Enactment

Section 1. This Constitution shall become effective immediately upon the approval of the IFC President's Council by a simple majority vote.

Article IX Interpretation

Section 1. Any questions relating to the interpretation of the IFC Constitution and By-Laws shall be resolved by the IFC Interpretative Committee.

Section 2. The committee shall consist of the IFC President, VP for Risk Management, VP for Recruitment, J-Comm Chair and Secretary, one additional member of J-Comm named by the J-Comm Chair and

representatives from three (3) IFC chapters elected by the IFC President's Council at the first regular IFC meeting of the Spring Semester.

Section 3. Any active member of an IFC chapter may request an official interpretation of the IFC Constitution and By-Laws in writing to any member of the Interpretative Committee.

Section 4. A quorum shall be defined as five (5) members of the committee. All decisions will be made by simple majority vote of the committee and are final. All interpretations rendered by the committee shall be written into the IFC Interpretative Document to be kept by the President of the IFC. All changes written into the Interpretative Document must be approved by a simple majority of a quorum of the committee. All interpretations rendered by the committee shall be written in to the document being interpreted in order to clarify the section in question. All changes written into the documents must be approved by a simple majority of a quorum of the Interpretative Committee.

Section 5. Meetings shall be scheduled on an as needed basis by the IFC President who shall preside as chair of the committee.

Section 6. The IFC Interpretative Document shall be consulted for all questions of interpretation.